



# Intellectual Property Rights (IPR) Form

To be submitted with each NEW order (and reorder due to master change)  
Must be completed by the individual or organization soliciting replication. (NOT a Broker)

Letters of Indemnity are not adequate.  
LICENSED content requires proof of licensing for replication from the IPR owner.  
OWNED content indicates the individual/organization completing this form is the IPR owner.

Title of Project:			
Customer Number:		Catalogue Number:	

How will product be distributed?	<input type="checkbox"/> Within an organization	<input type="checkbox"/> Retail	<input type="checkbox"/> Free to Public	<input type="checkbox"/> Other
	If OTHER indicate here:			
	In which countries will product be distributed?			

Do you own the Intellectual Property Rights (IPR) for the contents of the ENTIRE recording or project?

YES  NO

- Mark "YES" if you are the OWNER of the IPR of ALL content on the disc.
- If the answer is "NO", you **MUST PROVIDE PROOF OF LICENSING** (permission from the actual owner of the content).
- Proceed to the section (1, 2, or 3) below that applies to the content of your disc. MP3 or CD EXTRA content requires completion of both ROM and Audio Sections.

<b>1. Data (CD-ROM/DVD-ROM/Blu-ray) Content:</b>	<small>(describe content of the disc e.g. software application, database etc.)</small>
<ul style="list-style-type: none"> <li>• If you are not the IPR owner of ALL disc content, list on page 2 of this form all licensed copyrighted software, pictures, text, including freeware and shareware products (such as FlashPlayer, Apple Quicktime, WinZip, Acrobat Reader, Internet Explorer, MS Powerpoint Viewer etc.)</li> <li>• For any non-owned software, attach necessary distribution licensing documentation from the software vendor/publisher. (You should consult the software vendor for what is required.)</li> <li>• If your project is a CD EXTRA (contains both ROM and Audio), you must complete sections 1 and 2.</li> </ul>	

<b>2. Audio (CD/DVD/SACD/Blu-ray) Content:</b>	Artist(s):
If this project is a <b>COMPILATION</b> , then check this box <input type="checkbox"/>	Content/ Music Type:
<ul style="list-style-type: none"> <li>• If you are not the IPR owner (typically the performer or record label) of every audio track on the disc, list on page 2 of this form all licensed audio tracks and provide proof of licensing agreements for each one.</li> <li>• Sampling/mixing of additional recordings not owned (regardless of type, quantity, and length) requires licensing of those original recordings.</li> </ul>	

<b>3. Video (CD/DVD/Blu-ray) Content:</b>	<small>(describe content of the disc e.g. feature film, TV series, training video, promotional film etc.)</small>
<ul style="list-style-type: none"> <li>• If you are not the IPR owner of all video content on the disc, list on page 2 of this form all licensed video content and provide proof of licensing agreements for each one.</li> <li>• If there are audio tracks in the video that are separately licensed, complete Audio Section 2 above, list those tracks on page 2 of this form and provide necessary Audio/Video Synchronization licensing.</li> </ul>	

I declare that all information provided herein is true and that all disc contents indicated as being "licensed" are properly licensed for replication under the terms of an effective agreement with the original rights holder(s). I further declare that I am the intellectual property rights owner for all contents indicated as being "owned" and I authorize its replication.

Name of Company, Organization or Individual Soliciting Order:			
Telephone #		www.	Date:
Print Name			

Company Stamp
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Signature of Representative from Party Soliciting Order

(must be completed by individual or organization ordering replication, not by a Broker or Intermediary)



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In the table below, please list ALL licensed material on your disc (i.e. any content for which you are NOT the IPR owner), such as:

- Licensed software, images, text files, freeware, shareware etc.
  - Audio track artists and titles.
- Video chapter titles and all separately licensed music

For all items listed, please attach copies of appropriate distribution licensing documentation. For executable (.exe) files not owned by you or your company, you should consult with the software vendor (Microsoft, Apple, Corel etc.) for distribution rights and agreements.

No.	Artist/Creator	Song/Chapter/File Name	Track Time/ File Size	Material (IPR) Owned By:	Licensed from <sup>1</sup> :
1					
2					
3					
4					
5					
6					
7					
8					
9					
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12					
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Please attach a continuation sheet if required.

<sup>1</sup> If you do not own the rights to the disc content (i.e. another party owns the material), then you must obtain a license to include it on your disc and attach proof of the license agreement with this form.

If you are Not the IPR owner, are you contracted by the IPR owner as a formal distributor for this product?

YES  NO